

Colliers Wood Residents Association
Committee Meeting

Date: 20/12/16	Location: Keith Allan's home
Attendies:	
Kevin Godding	Fiona Sydney
Donna Rutherford	Keith Allan
CC.	
Helen McCauley	Adam Towner

No	Details	Who	When by
1.	Accounts for the year need to be completed and audited before the AGM.	DR	10/1/17
	Provide DR with all outstanding costs from Autumn fair.	KG	22/12/16
2.	Change to the constitution was agreed that stopped Committee member being paid for RA work.		
	Ask HM to summarize change and send to AT	HM	30/12/16
3.	The following committee member will be elected Chair, vice Chair, Secretary and chair of Open Spaces		
	There is a chance that on one may stand. If so we should suggest that the role could be shared.		
	It was agreed that Tom Searle should be asked if he wants to stand	KG	10/1/17
4.	Refreshments will comprise of wine remain from Autumn fair, soft drinks provided by KA and KG.		
	A budget of £20 will be spent of nibbles,	KG	10/1/17
5.	Update poster for event and send to TA. Highlight the location.	FS	24/12/16
6	Email the proposed change to Constitution, agenda and details of AGM to all	AT	3/1/17
7.	Produce annual statement for AGM and distribute to committee	KG	3/1/17
8.	We have been asked to have a stand at the Colliers Wood Community Centre Forum on the 21/1/17. This was agreed		
	Accept invitation	KG	23/12/16